

	OCC – Street Renaming Application Office of the City Clerk Street Renaming Application								
Applicant Information	SECTION 1								
First Name _____ Last Name _____ Organization Name (if applicable) _____ Mailing Address _____ Email _____ Telephone _____									
Residency/Property Ownership	SECTION 2								
You must be a City resident or property owner to submit a street renaming request. <table style="width: 100%; border: none;"> <tr> <td style="width: 15%;">Are you a:</td> <td style="width: 35%;">City resident</td> <td style="width: 15%;">yes</td> <td style="width: 35%;">no</td> </tr> <tr> <td></td> <td>City property owner</td> <td>yes</td> <td>no</td> </tr> </table> Note: If you are a City resident but not a City property owner, proof of residence is required. Please include a copy of photo identification (e.g., driver's license) stating your permanent address. A copy of a utility bill stating your name and full mailing address is also acceptable. If you are a City property owner, your name will be cross-referenced with the City's Assessment Roll to confirm.		Are you a:	City resident	yes	no		City property owner	yes	no
Are you a:	City resident	yes	no						
	City property owner	yes	no						
Street Renaming Information	SECTION 3								
Street to be renamed _____ Background Information and Reasons for Renaming Proposal <i>Please provide a brief summary outlining your reasons for renaming the street</i> 									

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Street Renaming Information continued		SECTION 3
Supporting Documentation: You may attach additional documentation to support your proposed street renaming, such as: • Articles/newspaper clippings • Letters of support • Historical records • Other relevant information Once the City has reviewed your application, you will be provided with a list of residential and commercial properties on the street and the number of properties from which you must obtain signatures for your application to be considered further. The City will also provide you with a petition template to be used to obtain signatures.		
Privacy Notice		SECTION 4
Collection of personal information via this form is authorized under the Access to Information and Protection of Privacy Act, 2015 and is needed for the purposes of administering the Street Naming and Civic Addressing Policy. Questions about the collection and use of the information may be directed to the City Clerk, cityclerk@stjohns.ca or 709-576-8619.		
Please send completed form to:	Office of the City Clerk P.O. Box 908, 10 New Gower Street St. John's, NL A1C 5M2	For further information: Phone: 709-576-8619 Email: cityclerk@stjohns.ca